

## **Oakdale Checklist for Usage of Buildings**

- Building MUST be returned to original state.
- Garbage emptied and taken to dumpster located by the storage building
- Tables and Chairs wiped off.
- Floors swept, mopped, or vacuumed when food is served.
- No Food left in refrigerators.
- Thermostats returned to whatever temp it was when changed.
- Bathrooms must be picked up and toilets flushed.
- Lights off
- Doors locked

### **Kitchen Checklist**

- Sweep and Mop if needed
- Remove items from refrigerator and freezer
- Take out trash and replace garbage bags
- Take towels to wash and return promptly
- Rinse sinks